

STALMINE-WITH-STAYNALL PARISH COUNCIL

13 July 2021

Dear Councillor

You are hereby summoned to attend the July meeting of Stalmine-with-Staynall Parish Council on Tuesday 20 July at **7.00pm** at the Village Hall, Stalmine.



Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meeting held on 4 May 2021 (**enclosed**).

4 Notes of the working group on 8 June

Councillors are asked to consider the actions reported within the working group notes (**enclosed**) and **to approve** the actions taken.

5 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. Members of the public are reminded that only items on the agenda should be raised at the meeting. Any other items should be raised outside the meeting either with a councillor or with the clerk. The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

6 Planning

Application Number: 21/00560/FUL

Proposal: Erection of a single-storey side extension and front porch

Location: Sycamore Cottage Back Lane Stalmine Poulton-Le-Fylde Lancashire

Application Number: 21/00706/FUL

Proposal: Proposed two-storey rear extension including roof lift and first floor balcony following demolition of existing attached domestic outbuilding.

Location: Pointer Farm Moss Side Lane Stalmine-With-Staynall Poulton-Le-Fylde Lancashire

Application Number: 21/00744/FUL

Proposal: Single-storey side extension, 3no dormers to rear elevation, alterations to external elevations and creation of new vehicular access from Wardleys Lane

Location: Hill Top Barn (former Robinsons Farm Barn, Staynall Lane) Wardleys Lane Hambleton Poulton-Le-Fylde

7 Finance

Councillors are asked:

a) To note the following receipts: £Nil

b) To approve the following payment

| | Chqs | |
|---|-------------------|----------|
| June Payroll | 00123,00124,00126 | £1087.24 |
| Clerk's June expenses (on behalf of council) | 00125 | £104.57 |
| Lengthsman's June expenses (SLN on behalf of council) | 00127 | £32.20 |
| Plantsman (MS) May/June contract | 00128 | £266.90 |
| Wyre Building Supplies (inv. SI0293998) | 00129 | £3.20 |
| Cutts Lane Nursery (Paid outside the meeting) | 00130 | £20.00 |
| FH&M Davies & Son | 00131 | £55.20 |

c) To note the following payments by direct debit:

| | |
|--|--------|
| Easy Websites (monthly hosting fee) June | £42.00 |
| ID Mobile (inv. 67702512) | £6.00 |

d) To note the statement of accounts for month ending 30 June 2021 £63,265.69

8 Climate change

The following has been received from Wyre Council:

For those of you who attended the Lancashire Association of Local Councils (LALC) meeting at the end of April, you will be aware of two reports recently produced by the council detailing updates on our climate change work. I have attached these for your information.

1. The **Carbon Footprint report** details the baseline emissions calculated for council operations, as well as an overview of the main sources of emissions across the wider borough. This includes an overview of emissions by parish/town council, calculated using the Community Carbon Calculator (<https://impact-tool.org.uk/>), which is of particular interest for local climate change action.

2. The second report details the findings of the **Local Resident's Climate Change Survey**, which was advertised online over winter. Whilst this cannot be considered as representative of the population due to the nature of the survey, it provides an insight into local perceptions of climate change, individual motivations, and potential barriers to overcome in order to encourage action.

Both reports, along with further information and opportunities to showcase local projects, can be found on the climate change section of our website: https://www.wyre.gov.uk/info/200489/climate_change.

In response to these reports, the chairman of the council's Climate Change Policy Group (CCPG) has written the attached letter (enclosed) asking for **comments and suggestions** for joint action, in order to make progress on this issue. If you have any comments, please let me know and I will forward this for consideration at the next CCPG meeting.

In addition, I am also pleased to tell you that **the council is offering each parish/town council funding to run a 'Greening Campaign'** within their community. This is project created by a Community Interest Company, which has been designed as a 'how to' guide to tackling climate change locally. Further information can be found online (<http://www.greening-campaign.org/>) and as soon as I receive further details, I will be in touch to arrange an online presentation for you to find out more about the opportunity.

Councillors are asked how they wish to respond?

9 Enforcement

Cllr Morton would like to ask councillors to consider submitting a Freedom of information request to Wyre's planning department asking for details of all reported breaches, investigation and enforcement action within the parish over the last 3 years.

10 Provision of speed cameras within the village

The council has been asked by a member of the public whether it would consider providing speed cameras for the village. There are two options – fixed cameras or a portable camera. Both would require a visit from LCC. If fixed, suitable positioning has to be agreed and the works to install supporting posts have to be carried out by LCC at a cost of approx. £6,000. If portable, the lampposts have to be stress-tested to see if they are suitable to hold the brackets that support the speed indicator device (SpID). The cost of a portable SpID and nine brackets is approximately £4,700 and requires someone trained to use a ladder to move it from post to post. There are no funds allocated in this year's budget, therefore it would need to be included in next year's budget. Councillors are asked to consider the options and whether they would like to make preliminary investigations into locations and lamppost suitability.

11 Woodland signage

Cllr Wilson will provide councillors with a copy of the proposed woodland signage. Councillors are asked to consider the document and recommend changes or acceptance of the artwork in readiness for it to be converted into a sign as per February's resolution.

12 Woodland works

See clerk's report. Councillors are asked to determine how they wish to proceed.

13 Policy documents

a) Councillors are asked to **approve** the adoption of the clerk's delegations document (**enclosed**) which now includes the delegations given as a result of Covid, and to determine when it should be reviewed again to remove the additional delegations.

b) Councillors are asked **to approve** the adoption of a grants policy, grants policy guide and grant application document (**all enclosed**) with a view to clarifying the procedures to be followed when grant funding is made.

c) Councillors are asked **to approve** the adoption of an audio-visual recording policy (**enclosed**) to clarify the position where members of the public wish to record a meeting.

d) Councillors are asked **to approve** the re-adoption of the council's safeguarding policy and to sign the document to be circulated by the clerk to confirm they have read it and will abide by its contents.

ITEMS FOR INFORMATION ONLY

14 Reports from outside bodies/councils

An opportunity for external group representatives to update the council on recent events.

15 Clerk's report (enclosed)

16 Questions for councillors

An opportunity for councillors to ask another councillor a question.

17 Clerk's Hours

Exclusion of press and public

Pursuant to s1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the council may resolve to exclude the press and public to:

Discuss an employment matter.

18 Date and time of next meeting

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 30 July at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council will be on **Tuesday 10 August 2021** at 7.00pm.